

APN: _____

HOA: _____

County of Santa Cruz

PRIVATE SANITARY SEWER MANHOLE INSPECTION REPORT

This form to be completed by a **licensed plumber** and submitted prior to any repair work, along with an uploaded video inspection to the County's BOX Drive (only MP4, MPG or WMV formats accepted). Video OR photos shall be clear and well lit. In color. Videos shall travel no more than 20ft/min, hold for minimum of 5 seconds at defects/joints/connections, and record distances as it travels. Video/photo(s) may be rejected if not meeting specifications. For instructions and permission to upload to BOX, please email DPW.LateralProgram@SantaCruzCounty.us.

OBSERVATION CODES

B	BROKEN	I	INFILTRATION	F	FRACTURE	R	ROOTS	JZ	DAMAGED JOINT
C	CRACK	OT	OTHER						

MANHOLE INSPECTION LOG (Add additional sheets if necessary)

MH ID	OBSERVATION CODE	REMARKS (Including structural sloughing, severity of defects, and location (i.e. ring, cover, cone, riser, bench or channel))	COUNTY USE	
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				

Please be sure to answer all of the questions below:

Yes ___ No ___ Are the manhole lid(s) accessible and secured/fit to rim (no traffic or safety hazard)?

Yes ___ No ___ Are the private manhole(s) and/or inspection risers sidewalls in good condition?
If NO, please explain on the next sheet.

Yes ___ No ___ Is there a sewer pump at this property and was it inspected?

NOTE: County Code prohibits the connection of outside drains or drainage pump systems to the sewer system.

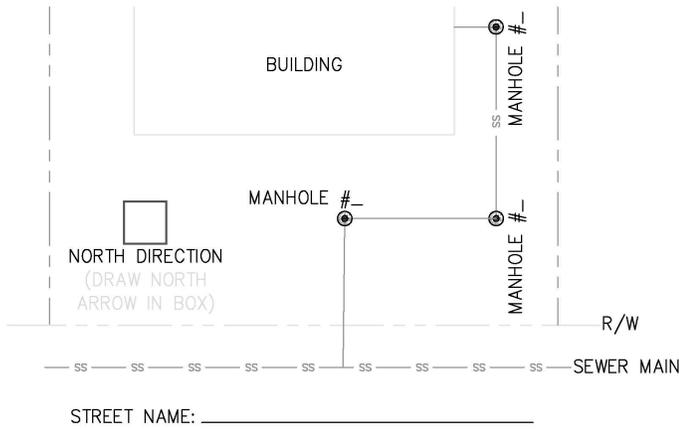
Sewer manholes shall have a standard lid and frame installed per County Code.

(rev 12/1/2021)

COMPLETE STANDARD DRAWING

OR

DRAW A CUSTOM SKETCH



On a separate sheet (or below), draw the private collector main, any sewer lateral(s), manholes, pump stations, and the District main. Also, please indicate the street name(s), approximate property lines, north direction, and access point(s).

Label each manhole with the ID that correlates to the video inspection photo and sketch.

If multiple videos are provided, each video shall be uploaded with the same labeling/naming as assigned to the pipe segment naming provided in the sketch on this inspection report.

Fill in: (1) the manhole ID used by the respective HOA or private system owner, (2) street name (3) north direction, and (4) access point.

Photos shall be included and labeled, consistent with owners ID's, for manhole inspections. Ensure naming of photos naming is consistent with this form and IDs.

Please specify work recommended on the manhole(s), if any: